

RECRUITMENT RULES

**Supplement to the Gazette No. 40
of the 7th October 2025**

Published by Authority of Government of Puducherry

GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF ART AND CULTURE

(G.O. Ms. No. 1, Puducherry, dated 18th September 2025)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F.5/65-GP., dated the 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the notification issued in G.O. Ms. No. 84, dated 06th September, 1989 and published in Supplement to the Gazette No. 40 of the 03rd October, 1989 and the notification issued in G.O. Ms. No. 3, dated 09th January 1992 and published in Supplement to the Gazette No.6, dated 11th February, 1992 of the Education Department, Government of Puducherry and consequent to the bifurcation of Department of Art and Culture during the year 1992 from the Education Department, Puducherry, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'C' posts of Museum Assistant in the Directorate of Art and Culture, Government of Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Directorate of Art and Culture, Group 'C' post of Museum Assistant [(Science) / (Humanities) / (Conservation)] Recruitment Rules, 2025.

(ii) These rules shall come into force on and from the date of their publication in the Official Gazette.

2. *Application.*— These rules shall apply to the posts specified in column (1) of the Schedules annexed to these rules.

3. *Number of posts, its classification and Pay Level in the Pay Matrix.*— The number of the said post, its classification and the Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedules annexed hereto.

4. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

5. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Lieutenant-Governor, Puducherry, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rule.

6. *Power to relax.*— Where, the Lieutenant-Governor, Puducherry, is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

**RECRUITMENT RULES FOR THE POST OF MUSEUM ASSISTANT (SCIENCE)
IN THE DIRECTORATE OF ART AND CULTURE**

1. Name of the post	: Museum Assistant (Science)
2. Number of post	: 1 (One) [2025] Subject to variation depending on workload
3. Classification	: General Central Service Group 'C' – Non-Gazetted – Non-Ministerial.
4. Level in the Pay Matrix	: Level 5 in the Pay Matrix
5. Whether selection post or non-selection post	: Not Applicable
6. Age-limit for direct recruits	: Not exceeding 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Central Government). <i>Note</i> : The crucial date for determining the age-limit shall be as advertised by the Competent Authority.
7. Educational and other qualifications required for direct recruits.	: Essential A degree in Natural Science / Physical Science / Ecology / Engineering from a Recognized University / Institution. Desirable (i) Diploma / PG Diploma in Museology; and (ii) One year research or field experience in Museum related works in a Government Recognized Institution. <i>Note</i> : Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	: Not Applicable
9. Period of probation, if any	: Two years for direct recruits. <i>Note</i> : Direct recruits would be required to successfully complete a mandatory induction training of at least two weeks duration, as prescribed by the Competent Authority, for completion of probation.

10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By direct recruitment.
- Note* : Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation (ISTC) basis from officials of the Central or State Governments or Union Territories or Public Sector Undertakings or Recognized Research Institutions or Universities or Statutory or Autonomous Organization:-
- (a) (i) holding analogous posts on regular basis in the parent cadre / Department; or
- (ii) with 5 years service rendered after appointment to the post on a regular basis in post in the Pay Level-4 of the Pay Matrix in the parent cadre; and
- (b) Possessing the qualifications prescribed for direct recruits under the column 7.
- [Period of deputation (ISTC) including the period of deputation (ISTC) in another *ex cadre* post held immediately preceding this appointment in the same or some other organization or Department of the Central / State / Union Territory Governments shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications].
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : Not Applicable
12. If, a Departmental Promotion Committee exists, what is its composition? : *Group 'C' Departmental Confirmation Committee (for considering confirmation):-*
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| 1. Secretary to Government (Art and Culture), Puducherry. | . . Chairman |
| 2. Under Secretary to Government-cum-Director (Art and Culture), Puducherry. | . . Member |
| 3. Curator, Department of Art and Culture, Puducherry. | . . Member |
13. Circumstances in which Union Public Service Commission to be consulted in making recruitment. : Not Applicable

(By order of the Lieutenant-Governor)

DEPUTY SECRETARY TO GOVERNMENT / DIRECTOR,
(Art and Culture).

SCHEDULE

**RECRUITMENT RULES FOR THE POST OF MUSEUM ASSISTANT (HUMANITIES)
IN THE DIRECTORATE OF ART AND CULTURE**

1. Name of the post	: Museum Assistant (Humanities)
2. Number of post	: 1 (One) [2025] Subject to variation depending on workload
3. Classification	: General Central Service Group 'C' – Non-Gazetted – Non-Ministerial.
4. Level in the Pay Matrix	: Level 5 in the Pay Matrix
5. Whether selection post or non-selection post	: Not Applicable
6. Age-limit for direct recruits	: Not exceeding 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Central Government).
	<i>Note</i> : The crucial date for determining the age-limit shall be as advertised by the Competent Authority.
7. Educational and other qualifications required for direct recruits.	<p>Essential</p> <p>A Degree in Fine Arts / Archaeology / Anthropology / History / Culture / Ancient History and Culture / Sociology from Recognized University / Institution.</p> <p>Desirable</p> <p>(i) Diploma / PG Diploma in Museology; and</p> <p>(ii) One year research or field experience in Museum related works in a Government Recognized Institution; (or)</p> <p>(iii) One year experience in Fabricating Science exhibits and constructing Science Models in a Government Recognized Institution.</p> <p><i>Note (1)</i> : Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p>
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	: Not Applicable
9. Period of probation, if any	: Two years for direct recruits.
	<i>Note</i> : Direct recruits would be required to successfully complete a mandatory induction training of at least two weeks duration, as prescribed by the Competent Authority, for completion of probation.

10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By direct recruitment.
- Note :* Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation (ISTC) basis from officials of the Central or State Governments or Union Territories or Public Sector Undertakings or Recognized Research Institutions or Universities or Statutory or Autonomous Organization:-
- (a) (i) holding analogous posts on regular basis in the parent cadre / Department; or
- (ii) with 5 years service rendered after appointment to the post on a regular basis in post in the Pay Level-4 of the Pay Matrix in the parent cadre; and
- (b) Possessing the qualifications prescribed for direct recruits under the column 7.
- [Period of deputation (ISTC) including the period of deputation (ISTC) in another *ex cadre* post held immediately preceding this appointment in the same or some other organization or Department of the Central / State / Union Territory Governments shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications].
11. In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption is to be made. : Not Applicable
12. If, a Departmental Promotion Committee exists, what is its composition? : *Group 'C' Departmental Confirmation Committee (for considering confirmation):—*
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|--|--------------|
| 1. Secretary to Government (Art and Culture), Puducherry. | . . Chairman |
| 2. Under Secretary to Government-cum-Director (Art and Culture), Puducherry. | . . Member |
| 3. Curator, Department of Art and Culture, Puducherry. | . . Member |
13. Circumstances in which Union Public Service Commission to be consulted in making recruitment. : Not Applicable

(By order of the Lieutenant-Governor)

DEPUTY SECRETARY TO GOVERNMENT / DIRECTOR,
(Art and Culture).

SCHEDULE

**RECRUITMENT RULES FOR THE POST OF MUSEUM ASSISTANT (CONSERVATION)
IN THE DIRECTORATE OF ART AND CULTURE**

1. Name of the post	: Museum Assistant (Conservation)
2. Number of post	: 1 (One) [2025] Subject to variation depending on workload
3. Classification	: General Central Service Group 'C' – Non-Gazetted – Non-Ministerial.
4. Level in the Pay Matrix	: Level 5 in the Pay Matrix
5. Whether selection post or non-selection post	: Not Applicable
6. Age-limit for direct recruits	: Not exceeding 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Central Government). <i>Note</i> : The crucial date for determining the age-limit shall be as advertised by the Competent Authority.
7. Educational and other qualifications required for direct recruits.	: Essential A Degree in Chemistry or a Degree in Chemical Engineering. Desirable (i) One year research experience in scientific publications in a Government Recognized Institution; (or) (ii) One year Experience in Museum Conservation in a Government Recognized Institution. <i>Note (1)</i> : Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	: Not Applicable
9. Period of probation, if any	: Two years for direct recruits. <i>Note</i> : Direct recruits would be required to successfully complete a mandatory induction training of at least two weeks duration, as prescribed by the Competent Authority, for completion of probation.
10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	: By direct recruitment. <i>Note</i> : Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation (ISTC) basis from officials of the Central or State Governments or Union Territories or Public Sector Undertakings or Recognized Research Institutions or Universities or Statutory or Autonomous Organization:-

(a) (i) holding analogous posts on regular basis in the parent cadre / Department; or

(ii) with 5 years service rendered after appointment to the post on a regular basis in post in the Pay Level-4 of the Pay Matrix in the parent cadre; and

(b) Possessing the qualifications prescribed for direct recruits under the column 7.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another *ex cadre* post held immediately preceding this appointment in the same or some other organization or Department of the Central / State / Union Territory Governments shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications].

11. In case of recruitment by promotion/deputation/ : Not Applicable
absorption, grades from which promotion/
deputation/absorption is to be made.
12. If, a Departmental Promotion Committee exists, : *Group 'C' Departmental Confirmation Committee (for
what is its composition? considering confirmation):—*
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| 1. Secretary to Government
(Art and Culture), Puducherry. | . . Chairman |
| 2. Under Secretary to Government-
<i>cum</i> -Director (Art and Culture),
Puducherry. | . . Member |
| 3. Curator, Department of Art and
Culture, Puducherry. | . . Member |
13. Circumstances in which Union Public Service : Not Applicable
Commission to be consulted in making
recruitment.

(By order of the Lieutenant-Governor)

DEPUTY SECRETARY TO GOVERNMENT / DIRECTOR,
(Art and Culture).