

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF ART AND CULTURE**

No.5846/DAC/ESTT/E1/2025

Dt.

NOTIFICATION

The Department of Art and Culture, Puducherry has proposed to engage one consultant from among the Government Officer, who have retired from the service of the Government of Puducherry and having wide knowledge, experience and well versed in the subjects of Administration and Scheme implementation matters relating to the Department of Art and Culture, on contract basis initially for a period of six months on full time basis or till the necessity thereof ceases whichever is earlier, at a fixed monthly consolidated amount as per the norms of Government of Puducherry.

Name of the Post	Consultant/Officer on Special Duty
Eligibility	➤ Retired Superintendent/Junior Accounts Officer / PCS officer with Good knowledge of Establishment, Administration of Libraries & Museums, Sound knowledge of Tamil language and literature. Proven experience in organizing and coordinating cultural programmes, literary events, seminars, and similar activities. Good knowledge to scrutinize and organize the conferring of various awards in Tamil literature and Art & Culture. ➤ The maximum age limit will be 65 years.
Nature of work	The work involves implementation of various schemes in the Department, administration of Libraries and Museums, Organizing of cultural events.

2. The selection procedure and other terms and conditions will be as per the guidelines issued by the Finance Department, Puducherry vide I.D. Note/Memorandum No.46324/FD/F3/2014, dt.11.09.2014 & 01.12.2022.

3. The Willing and eligible retired Government official shall submit their application in the prescribed format (Annexure-I) along with his/her recent passport size photo to the **Director, Department of Art and Culture, No.1, Romain Rolland Street, Puducherry – 605501**, Phone No.0413-2336203. - Super scribing on the envelope as **"Application for the post of Officer on Special Duty/ Consultant"**. The last date for receipt of application is up to 5.00 pm on 05.12.2025.

4. The applications may be downloaded from the Department's website www.art.py.gov.in.

Digitally signed by
R Mounissamy
Date: 25-11-2025
20:34:54

**(R. MOUNISSAMY)
DIRECTOR**

Copy to

1. The Director of Information & Technology, Puducherry- with a request to upload the Notification in the Official Website of Government of Puducherry.
2. All Departments – with a request to display the Notification in their Notice Board.

ANNEXURE-I**APPLICATION FOR ENGAGEMENT OF OFFICER ON SPECIAL DUTY/CONSULTANT IN
DEPARTMENT OF ART AND CULTURE FROM RETIRED GOVT. OFFICIALS**

1. Name :
2. Date of Birth :
3. Address for communication :
4. Contact Number :
5. E-mail id :
6. Particulars of Government Service :
 - 6.1 Date of joining in Govt. service:
 - 6.2 Date of retirement and the post
In which retired :
 - 6.3 Name of the Department /
Organization from which retired:
 - 6.4 Last Pay drawn :
(Copy of PPO to be enclosed)
7. Educational Qualification :
8. Details of knowledge in Computer :
9. Brief Particulars of Experience with :
nature of duties performed
(starting from last appointment)

Recent
passport
size photo
to be pasted
here

Sl.No.	Name of the Ministry/Dept.	Period		Post held	Nature of work
		From	To		

10. Additional information if any, in :
Support of the suitability of the post.

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement.

Signature of the applicant

Place:

Date: