

(FAIR DRAFT G.O. VETTED BY LAW DEPT.)
(ABSTRACT)

Chief Secretariat (Art & Culture) - Scheme for Grant-in-aid to the Voluntary Organization / Individual for producing documentary or Short Film on the Life History of Renowned Poets / Eminent Scholars / Freedom Fighters - Framing of Rules and Regulations - Notification - Issued.

CHIEF SECRETARIAT (ART & CULTURE)

G.O.Ms.No. 3)

Puducherry, the 27 MAR 2008

Read: 1. I.D.No.5267/DAC/S4/2007, dated 29.10.2007
from the Director, Dte. of Art & Culture, Puducherry.
2. I.D.No.199929/Sectt.(A&C)/E6/2007, dt. 01.02.08
of the Chief Secretariat(Art & Culture), Puducherry.

ORDER: -

The Lieutenant Governor is pleased to approve Rules for Sanctioning Grant-in-aid (Payment of Financial Assistance) to Voluntary Organisations / Individuals for producing Documentary or Short Film on the Life History of Renowned Poets / Eminent Scholars / Freedom Fighters in the Union Territory of Puducherry as appended to this order which are hereby published for general information of the Public.

//By Order//

(PANKAJ KUMAR JHA)
JOINT SECRETARY TO GOVT. (ART & CULTURE)

To
The Director of Stationary & Printing,
Puducherry - with a request to publish urgently the notification in
Extraordinary issue of Official Gazette and 50 copies of the
notification as published may kindly be sent to this Department
for reference and record.

Copy to:

1. The Finance Department, Puducherry.
2. The Director of Accounts & Treasuries, Puducherry.
3. The Director of Art & Culture, Puducherry.
4. The Assistant Library and Information officer, DAC, Puducherry.
5. The Deputy Accountant General (Audit-I), Puducherry.
6. The Assistant Library and Information officer, RRL, Puducherry.
7. The Assistant Library and Information officer, Karaikal.
8. The Central Records Branch, Puducherry.
9. G.O. File/Spare.

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RULES FOR SANCTIONING GRANT-IN-AID PAYMENT OF FINANCIAL ASSISTANCE TO THE VOLUNTARY ORGANIZATION/INDIVIDUAL FOR PRODUCING DOCUMENTARY OR SHORT FILM ON THE LIFE HISTORY OF RENOWNED POET/EMINENT SCHOLARS/FREEDOM FIGHTERS

1. Short title, commencement and application:— These rules may be called the Rules for Sanctioning Grant-in-aid Payment of Financial Assistance to Voluntary Organizations/Individuals for Producing Documentary or Short Film on the Life History of Renowned Poets/Eminent Scholars/Freedom Fighters Rules, 2008.

2. Definition:— In these rules unless the context otherwise requires, -

- (i) 'Documentary Film/Short Film' means the film taken about the life history/events occurred in the life and style of the renowned Poets/Eminent Scholars/Freedom Fighters.
- (ii) 'Voluntary organization' means any non-official voluntary organization/association/individual registered under the Societies Registration Act, 1800 (Act XXI of 1860) functioning in the Union Territory of Puducherry.
- (iii) 'Director' means the Directorate of Art and Culture, Puducherry.
- (iv) 'Government' means the Administrator appointed under article 239 of the Constitution.
- (v) 'Recipient' means the voluntary organization or individual or group of individuals engaged in the production of the film.
- (vi) 'Scheme' means scheme for sanctioning for financial assistance

3. Eligibility for grant:— In order to be eligible for the grant of financial assistance under these rules, the voluntary organization/individual shall fulfil the following conditions namely:-

- (i) The firm/the individual should have been engaged in making films for a minimum period of two years prior to the date of application for the financial assistance under these rules;
- (ii) A Copy of the script should be enclosed with the application;
- (iii) Cinematographed film should be properly re-recorded, edited and photographed.
- (iv) The duration of the film should be
 - (a) Documentary Film - 20 Min
 - (b) Short Film - 50 to 60 Min
- (v) The film should be based on the life history of renowned Poets/eminent scholars/Freedom Fighters. The incidents narrated should be based on the life style and functioning of the person should not anyway carry unwarranted information.
- (vi) The firm/applicant should be a native of Puducherry or residing in Puducherry continuously for a period of five years.
- (vii) The Director of the film should be a Graduate/Post Graduate/equivalent degree in Tamil/History/Literature.
- (viii) Video film should be done in Beeta Camera/HDV Camera (High Digitization Videography)
- (ix) The firm/individual should provide 10 copies of DVD of the film to the Directorate of Art and Culture, Puducherry.
- (x) The Directorate of Art & Culture have full right to release and to screen or to nominate the CD in the functions or as and when

(xi) Application should be accompanied by the following documents with conditions prescribed as stated below:-

- (a) A detailed description of the film.
- (b) A copy of the script of the film and the budget estimates.
- (c) The script should be in such a manner narrating the factual incidents happened in the life history of the Poet/Scholar/Freedom Fighter.
- (d) Financial Assistance will not be granted to an organization/individual who is producing the Documentary Film/Short Film on the same Poet/Scholar/Freedom Fighter for the second time.
- (e) The script should be in such a manner that it should not criticize any particular person/caste/religion or creed.
- (f) An undertaking either by the Director or the Producer to the effect that the fund released has been properly utilized for the purpose it was sanctioned.
- (g) The Documentary/Short Film should not inflame sentiments of caste/race/religion.
- (h) It should not encourage communal race/religion/natural disharmony.

4. Scope of Grant:- Financial Assistance shall be given to organization/individual only under the schemes detailed in the Annexures appended to these rules.

5. Mode of application:- The application for the financial assistance under the scheme shall be addressed to the Director in the prescribed form appended to the related scheme. When the applicant is an organization the application shall be accompanied by, -

- (a) A copy of Memorandum of Association/the bye-laws or the organization;
- (b) A statement of receipts and expenditure of the organization of the previous year along with a copy of the balance sheet duly certified by a chartered accountant;
- (c) complete details of the proposal, project or activity as the case may be for which the grant is applied for
- (d) details of grants, if any received either from this Government of Puducherry or the Central Government during the preceding three years, wherever necessary

6. Scrutiny of applications:- The Director shall cause the applications and documents submitted to him/her under rule 5 scrutinized, to ensure that they are formally correct and that all details and explanations given are adequate and then submit the application to Government for sanction.

7. Form of sanction:- (1) Any order for the grant of this financial assistance shall indicate whether it is recurring or non-recurring nature and specify clearly the object for which it is given.

(2) Any order for the payment of financial assistance under these rules should be so worded that there is specific direction for the payment of a specified sum and should be distinguishable from orders approving a proposal for a Grant-in-aid. The firm/individual film makers shall submit their estimate and to submit the same to the Screening Committee to select the recipient/film maker to review the progress of the film.

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JOINT SECRETARY TO GOVT
SECRETARIAT PUDUCHERRY

(3) Only so much of the grant shall be paid during any financial year as is likely to be expended during that year. The Director shall see that money is not drawn in advance of requirements.

8. Communication of sanction:- The Government shall communicate through the Director, Directorate of Art and Culture, the orders of the sanction of the financial assistance to the organization/individual with such conditions as may be provided in these rules and/or as may be determined at appropriate time.

9. Obligations of the grantee organizations/individual:- (1) The financial assistance given shall be utilized only for the purpose for which it has been sanctioned and within the period specified in the sanction order. A certificate to that effect shall be furnished in the form prescribed in the relevant scheme.

(2) If at any stage the Government is not satisfied about the work/the utilization of the financial assistance the organization/individual shall be required to refund the amount within the specified time.

(3) All grantees shall submit Utilization Certificate along with the expenditure statements in triplicate duly signed by them.

(4) The assets created wholly or substantially out of the grant shall not be disposed of or encumbered.

10. Provision of General Financial Rules to apply:- The provision of General Financial Rules, 2005 as amended from time to time and the orders thereunder, is so far as they are applicable to payment of grant-in-aid shall also apply in respect of grant of financial assistance.

11. Quantum of assistance:- The Quantum of assistance shall be determined based on the cost of the product/value/stamina of the short film/documentary and amount of assistance would be restricted to a maximum of Rs.5 Lakhs.

12. Removal of duties:- If any doubt arises in the interpretation of these rules the decision of the Government shall be final.

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27/3/08
JOINT SECRETARY, GOVT. OF INDIA
CHIEF SECRETARIAT ROUCHER-1

Form of bond to be executed by the grantee of financial assistance and his/its sureties for the purpose of

(A)
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This indenture made this the day of 20..... between (hereinafter referred to as the GRANTEE) of the First Part represented by and Thiru/Tmt and (hereinafter referred to as the Sureties) of the Second Part, the terms both GRANTEE and SURETIES shall, wherever the context so admit, mean and include their respective successors, heirs, administrators, executors and legal representatives, as the case may be and the President of India, which expression shall unless otherwise repugnant to the context, mean and include his successors in office and assigns, of the Third Part represented by

WHEREAS the has applied for a financial assistance of Rs. for and the Government of Puducherry has agreed to give an amount of Rs. (Rupees only) as financial assistance for the said purpose subject to the rules and conditions governing such financial assistance;

AND WHEREAS the Grantee has accepted the financial assistance subject to the said rules and conditions and the Sureties have agreed to repay the amount of the said grant to the Government of Puducherry in the event of the grantee not abiding by the said rules and conditions or if he dies or become insolvent.

NOW, THEREFORE this indenture witnesseth that in pursuance of the foregoing promises and in consideration of an amount of Rs. (Rupees only) paid as financial assistance for, the receipt of which the grantee hereby acknowledges, the grantee, the said hereby agree to abide by the terms and conditions attached to the said financial assistance and such other rules and conditions that may hereafter be imposed or brought into force in substitution or modification thereof by the Government of Puducherry. The grantee further agrees that in the event of his/its failing to comply with the conditions of the grant, the grantee shall return to the Government of Puducherry the said sum of Rs. (Rupees only) with interest at the lending rate of the Government of India for the time being in force.

It is further covenanted by the sureties that in the event of the grantee committing breach of the conditions of the grant or if the grantee dies or becomes insolvent, the whole of the said sum of Rs. (Rupees only) shall immediately become due and payable to the Government of Puducherry

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by the sureties in one instalment together with interest at the lending rate of the Government of India for the time being in force.

It is hereby declared and covenanted that the liability of the grantee and sureties is joint and several and the obligations undertaken by the sureties shall not be discharged or in anyway affected by the extension of time or any other indulgence granted by the Government of Puducherry to the said grantee, whether with or without the knowledge or the consent of the sureties.

In witness whereof the parties hereto have set their hands and signatures to this deed on the day, month and year first above written.

Signed and delivered by the
grantee
In the presence of witnesses:

Signature

- 1.
- 2.

Signed and delivered by the
Sureties
and
In the presence of witnesses:

Signatures :


- 1.
- 2.

Signed and delivered by
..... for
and on behalf of the President
of India

Signature

In the presence of witnesses:

- 1.
- 2.


PANKAJ KUMAR JHA
JOINT SECRETARY TO GOVT. OF P.M.
CHIEF SECRETARIAT PUDUCHERRY

Application for grant-in-aid (payment of financial assistance to voluntary organization/individual for producing documentary or short film on the life history of renowned poet/ eminent scholars/freedom fighters)

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01. Name of the organization/individual :
02. Whether the organization/individual is a registered body. If so, the number & date of its registration to be indicated :
03. Brief history of the organization/individual with the year of starting :
04. Aims and objects of the organization together with a copy of its constitution :
05. Whether it is located in its own/rented building :
06. Constitution of the Board of Management with particulars of each member :
07. Details of the Documentary film/ Short film for which the grant is applied for :
08. Total estimated expenditure for maintenance/special project/scheme :
09. Amount of grant applied for -
10. Whether the organization/individual is in a position to meet the balance expenditure. If so, indicate the sources :
11. (a) Whether the organization/individual is receiving grants from other States or Central Government. If so, details of such grants to be furnished. :

(b) Whether the organization/individual is receiving grants from other departments. If so, the details of such grants to be furnished. :
12. (a) Annual Report and audited accounts of the organization/individual for the last year along with a copy of the Certified Balance Sheet and a Utilization Certificate, if any grant had Been sanctioned by this Government :

(b) A list of assets and liabilities of the organization/individual, if any, to be enclosed :
13. Additional information, if any :
14. Name of the person authorized to receive the grant applied for :

Signature of the applicant

Name

Designation

Recommendation of the Department

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The application from
(Organization/Individual) is forwarded to Government with the following
comments:-

- (i) The concerned officer of the Department has visited the Organization/Individual and a copy of his inspection report is enclosed.
- (ii) The particulars furnished in the application have been verified and are found correct/are not found correct to the following extent.
- (iii) The grant applied for is/is not essential for the following reasons:
- (iv) The work or the activities of the organization/individual has/have been reported to be satisfactory during the last years by the Inspecting Officer.
- (v) The Organization/Individual is not run for the profit of any individual or a body of individuals -

I recommend that the following grants may be sanctioned by Government :-

Item	Recurring Rs.	Non-recurring Rs.

Office Stamp:

Signature :

Designation :

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JOINT SECRETARY
CHIEF SECRETARY

Form of Utilization Certificate

Sl.No. Letter No. Amount
'and date

Certified that out of Rs.
as Financial Assistance sanctioned during the
year in favour of
under the Department
letter No. given in the
margin a sum of Rs.

47
~~293~~
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Total

..... has been utilized for the purpose of
..... for which it was sanctioned and that
the balance of Rs. remaining unutilized at the
end of the year has been surrendered to Government (vide No.
dated)

2. Certified that I have satisfied myself that the conditions on which the
financial assistance was sanctioned have been duly fulfilled/are being fulfilled
and that I have exercised the following checks to see that the money was
actually utilized for the purpose for which it was sanctioned.

3. Kinds of check exercised:

- (1)
- (2)
- (3)
- (4)

Signature :

Designation :

Date :

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27/3/11A
JANUARY 2011
CHIEF SECRETARY